

# Pinewood Springs Water District Board of Directors Meeting Minutes

## November 21, 2024

**Regular Meeting** of the Board of Directors of the Pinewood Springs Water District's Enterprise. Conducted via Zoom

**Board Members present:** Stephen Stewart, Kim Bologna, Evan Jones, Patty Peritz Absent: Dan Robinson (excused)

**District Employees present:** Gabi Benson, Jen Taylor, Cam Hubrecht Absent: None

**Community Members present:** Daniel Grotke, Meredith Dendo, Maxine Hamann

**Others present:** Mike Wolf (WCC), Chris Cobbley (WCC)

**Establish a quorum:** Yes

Meeting opened at 7:00 PM

### **Public Hearing on 2025 Budget opened at 7:00 PM**

Due to a number of unknowns affecting the 2025 budget, discussion is postponed to December 12.

### **Public Hearing on 2025 Budget closed at 7:11 PM**

**New Customer Issues:** (to be limited to non-agenda items and kept brief, 15 minutes or less)

#### **High Users:**

- 399 May, 7700 gallons, second offense, \$250 fine assessed; leak found and repaired, no request for action

#### **Customer Issues:**

- A resident asked the Board to approve classification of an office in the garage as an Accessory Living Area (ALA). The Board declined to approve this since it could be used as a short-term rental.
- A resident complained about very loud periodic noise and the visibility of white pipes on the District's property. Employees will investigate and mitigate the problems.

#### **New Business**

- A proposal by WCC for leak repairs was discussed and declined.
- Merrick submitted work orders WO2.1, WO3.2, and new WO4 for engineering assistance. These were discussed.
- **Motion:** Steve moved to approve Merrick work orders WO2.1, WO3.2, and WO4. Patty seconded. No opposed. All in favor. Further discussion-None. **Passed unanimous.**

#### **Old Business**

- **Current Water Situation:** Jen submitted the water accounting for October 31. Applegate will take over reporting after that. Electrical work for the low zone mixers has begun. Cam did much of the excavation for the underground conduit installation.
- **SRF Infrastructure Project & Loan/Grant discussion:** Patty led a presentation, supported by Evan and Merrick staff, for the EIAF grant committee on October 29 in Wray, CO. An EIAF grant of \$1,000,000 was awarded for the project on November 14. The SRF loan application is in process. Evan is working on a Water Smart grant application for water meter replacement.
- **CWPP:** Planning for 2025 will start in early December. Mitigation efforts continue.

#### **Reports**

**Administrative Clerk:** Details covered in the reports provided (Clerk's report and Bank Balance Report, Budget vs Actuals, Profit & Loss Detail, Profit and Loss, Bank and Credit Card statements).

- The next Board meeting will be on Thursday, December 12. The next newsletter should include infrastructure project and loan information. Evan will work on information about customer savings.
- A resident expressed concern that the chemicals used treating roads could wash into the river and water supply. We have no information from the Road Board.

**Water Superintendent/ORC:** Superintendent report provided.

- Several major leaks were repaired and tank levels are rising.
- Some equipment has been replaced and others will need replacing or upgrading in the near future.
- The hydrant at the dam is not working. Repair will wait until we are no longer using the reservoir as our raw water source.
- The pump in the dam valve vault is not working and the vault has water in it. There is ice damage to the gate valve which should be encased in concrete.
- More filter washes are needed when using the reservoir water resulting in increased use of chemicals.
- Jen obtained her Water Operator class D license!

**Approval of Minutes:**

- **Motion:** Steve moved to accept the minutes from the October 23, 2024 meeting. Kim seconded. No opposed. All in favor. Further discussion-None. Patty absent. **Passed unanimous.**

**Board Discussion:** None

Special Note: District bills payable have been submitted and approved for the month of October

**Motion:** Steve moved to adjourn the meeting. Kim seconded. Further discussion – none. Passed unanimous. Meeting adjourned at 9:14 PM

*Respectively submitted by Stephen Stewart, PSWD Board President*