

Pinewood Springs Water District Board Meeting Minutes
May 25, 2022

Regular Meeting of the Board of Directors of the Pinewood Springs Water Districts Water Enterprise. Conducted via Zoom.

Board Members Present: Stephen Stewart, Mike Murphy, Kim Bologna, Patty Peritz, **Absent:** Dan Robinson

District Employees Present: Gabi Benson, Bobby Longworth, Zion Lea **Absent:** none

Community Members Present: none.

Establish a quorum: Yes

Meeting opened at 7:00 P.M.

Swearing in of New Members: Mike Murphy and Patty Peritz were sworn in as Board Members.

New Customer Issues: None.

High Users:

Venturella at 45K - Sent letter requesting leniency. Service line leak between house and service line.

Motion - Mike moved to reduce water bill to low tier rate, waive warning letter and occurrence. Patty seconded. No further discussion and the motion passed unanimously.

Brinkley at 6,200 -- There was an unidentified leak that stopped. Homeowners were notified. Fines and usage charges have been paid.

Motion - Steve moved to waive warning letter and occurrence. Kim seconded. No further discussion and the motion passed unanimously.

Hart at 6,300 - Water bill was sent including occurrence, fine, and usage charge.

New Business: None.

Old Business:

Buttonrock Capital Project: Two more bids to fulfill State's three bid requirements are in progress.

CWPP: Community Wildfire Protection Plan. Kim provided Water District updates submitted for inclusion in the CWPP document. The next CWPP meeting is June 16th.

Grant Updates: Capital Project, Buttonrock Redo: The Colorado Water Conservation Board (CWCB) Water Supply Reserve Funds (WSRF) grant application and supporting documents were presented to the South Platte Basin Roundtable (SPBR) at the May 10th meeting. PSWD grant application was denied by the SPBR. SPBR did approve to provide a letter of recommendation for a state loan if the District was to apply in the future. PSWD is pursuing more grant opportunities.

2nd Tank Refurbishment: The refurbishment of the Low Zone 100K tank was discussed. The Water District is planning to go ahead with the refurbishment plan with Viking on both the 100K and 20K tanks when conditions are more favorable in spring 2023.

High-Pressure Pipe: The buyer is scheduling the remaining two trips to pick up pipe.

WD properties, addresses and mitigation, and property upkeep: Searching for local yard maintenance workers to work on properties. PSWD is working with PSFPD to have Larimer County assign street addresses to properties.

Website: Information was shared regarding SDA requirements for district websites compliance with the Federal ADA act, HB-21-1110.

June Board meeting: Board will continue with Zoom meeting for the June 22th meeting.

Reports:

1. **Administrative Clerk:** Details are covered in the reports provided.
2. **ORC, Dave:** n/a
3. **Water Super, Bobby:** Super's report provided.
4. **Assistant to Super, Zion:** Completing daily field operations.

5. **Approval of minutes:** Motion - Steve moved to accept the minutes from April 27, 2022. Kim seconded. No further discussion and the motion passed unanimously.

Special Note: District Bills Payable has been submitted and approved for the month of May.

Motion - Steve moved to adjourn the meeting at 10:24 P.M. Patty seconded. No further discussion and the motion passed unanimously.

Respectively submitted by Board Secretary Patty Peritz.