

**Pinewood Springs Water District Board Meeting Minutes**  
**July 27, 2022**

**Regular Meeting** of the Board of Directors of the Pinewood Springs Water District's Water Enterprise. Conducted via Zoom.

**Board Members Present:** Stephen Stewart, Mike Murphy, Dan Robinson, Patty Peritz, **Absent:** Kim Bologna

**District Employees Present:** Gabi Benson, Bobby Longworth, Zion Lea, **absent:** None

**Community Members Present:** none.

Establish a quorum: Yes

Meeting opened at 7:00 p.m.

**New Customer Issues:** None.

**High Users:**

Baar at 6,900 - A toilet leak was discovered and fixed. A warning letter was sent.

Valles at 6,100 - The customer acknowledged the overage. A warning letter was sent.

Lawyer-Brook at 7,500 (outside faucet) - Water bill was sent including fine and usage charge.

**New Business:**

**Trespassing on the Reservoir:** The Water District received a complaint regarding a person fishing in the reservoir. Additional private property and no trespassing signs were posted. Existing signs will be refreshed and more visible to the public.

**Old Business:**

**Grant Updates:** No response was received from the request for the SPBRT to provide the letter of recommendation they promised for the District to seek alternative funding. A follow-up email will be sent. PSWD is reaching out to contractors for estimates on three water main replacement projects. PSWD is pursuing alternative funding options and grant opportunities.

**CWPP:** Community Wildfire Protection Plan. The CWPP group consisting of PSFPD, PSWD, PSPOA, and Road Board representatives gathered on July 21st. Chief Plank provided a DRAFT CWPP for the group to review, edit, and proofread. To keep the community engaged in the CWPP a CWPP calendar team has been formed to produce a yearly calendar with mitigation tips, board-meeting dates, and annual events from all PWS boards. The CWPP calendar team requested minimal contributions from all boards annually to print the calendars. The next CWPP meeting is September 22<sup>nd</sup>.  
**Motion -** Steve moved to approve funds for the CWPP calendar not to exceed \$400 to support the CWPP project.

Dan seconded. There was no further discussion and the motion passed unanimously.

**2<sup>nd</sup> Tank Refurbishment:** The Water District is waiting to get dates solidified with Viking with the refurbishment plan on the 100K and 20K tanks for spring 2023.

**Buttonrock Capital Project:** Continuing to pursue funding options and grant opportunities.

**August Board meeting:** Board will continue with Zoom meeting for the August 24<sup>th</sup> meeting.

**Reports:**

1. **Administrative Clerk:** Details covered in the reports provided.
2. **Water Superintendent/ORC - Bobby:** Super's report provided. Work continues on Water District properties mitigation.
3. **Assistant to Super, Zion:** Completing daily field operations. Maintaining order of ops.

**Approval of minutes:** Motion - Steve moved to accept the minutes from June 22<sup>nd</sup>, 2022. Dan seconded. There was no further discussion and the motion passed unanimously..

**Special Note:** District Bills Payable have been submitted and approved for the month of July.

**Motion -** Steve moved to adjourn the meeting at 8:16 PM. Mike seconded. There was no further discussion and the motion passed unanimously.

Respectively submitted by Board Secretary Patty Peritz.