



Resolution 2026-14

PINEWOOD SPRINGS WATER DISTRICT  
RESOLUTION NO. 2026-14  
To Remain Posted Until December 31, 2026

**A RESOLUTION UPDATING THE DISTRICT CORA FEE SCHEDULE  
AND DIRECTING WEBSITE PUBLICATION**

WHEREAS, the District is a political subdivision of the State of Colorado subject to the Colorado Open Records Act (CORA), § 24-72-201 et seq., C.R.S.; and

WHEREAS, § 24-72-205(5) and (6), C.R.S., authorizes the District to charge reasonable fees for copies of public records and for staff time spent researching, retrieving, compiling, preparing, redacting, and producing public records after the first hour of work, subject to a statutory maximum hourly rate adjusted periodically by the State of Colorado; and

WHEREAS, the District desires to maintain a clear, current, and publicly posted fee schedule consistent with statute, and to ensure transparency regarding the effective date of such fees; and

WHEREAS, the Board finds it in the best interests of the District and the public to update the CORA fee schedule and direct posting of the updated schedule on the District's website;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the District, at a duly noticed meeting held on February 25, 2026, that:

1. The District hereby adopts the CORA Fee Schedule attached as Exhibit A, which reflects the current statutory maximum hourly rate for staff research and retrieval time and permissible copy charges under § 24-72-205, C.R.S.
2. The District may require advance payment or a deposit of estimated fees prior to undertaking work on a CORA request, as permitted by statute.
3. The Communications Committee is directed to post the updated CORA Fee Schedule on the District's CORA / Transparency webpage and to include a visible footer stating the date of posting and the effective date of the fee schedule.

**Effective Date**

This Resolution shall be effective immediately upon adoption.



Resolution 2026-14

ADOPTED BY MAJORITY VOTE OF THE BOARD OF DIRECTORS OF THE PINWOOD SPRINGS WATER DISTRICT this 25<sup>th</sup> day of February, 2026.

PINEWOOD SPRINGS WATER DISTRICT

*Jim Easter*  
Jim Easter (Feb 26, 2026 15:48:58 MST)  
Jim Easter, Board President

*Martijn Bolster*  
Martijn Bolster (Feb 25, 2026 22:45:39 MST)  
Martijn Bolster, Board Treasurer

ATTEST:

*Patty Peritz*  
Patty Peritz (Feb 25, 2026 22:53:44 MST)  
Patty Peritz, Board Secretary

(SEAL)





Resolution 2026-14

**Exhibit A**  
**District CORA Fee Schedule**

Pursuant to § 24-72-205, C.R.S., the District may charge the following fees in responding to Colorado Open Records Act requests:

1. Staff Time (Research and Retrieval):

- No charge for the first hour of staff time expended.
- Thereafter, staff time may be charged at the actual cost, not to exceed the statutory maximum of \$41.37 per hour (as adjusted by the State of Colorado and effective July 1, 2024).

2. Copies:

- Paper copies: up to \$0.25 per standard page, unless the actual cost of reproduction is greater.
- Electronic copies: no charge when provided electronically, unless special programming or media is required.

3. Deposits:

- When the estimated cost of fulfilling a request exceeds nominal amounts or is expected to require more than one hour of staff time, the District may require prepayment of a deposit equal to the estimated cost before beginning work.

4. Estimates:

- The District will provide an estimate of fees upon request or when a deposit is required.

Posting Information:

This fee schedule shall be posted on the District's CORA / Transparency webpage with a footer indicating:

- Date Posted: \_\_\_\_\_
- Effective Date: \_\_\_\_\_