

# Pinewood Springs Water District Board of Directors Meeting Minutes

## September 25, 2024

**Regular Meeting** of the Board of Directors of the Pinewood Springs Water District's Enterprise. Conducted via Zoom

**Board Members present:** Stephen Stewart, Kim Bologna, Dan Robinson, Evan Jones, Patty Peritz Absent: None

**District Employees present:** Gabi Benson, Cam Hubrecht Absent: Bobby Longworth

**Community Members present:** Debbie Bier, Kevin Beam

**Others present:** Greg Steed (Merrick), Peter Huisman, Logan Smith, and Kyle Holmes (Colorado Rural Water Association)

**Establish a quorum:** Yes

Meeting opened at 7:01 PM

### **Colorado Rural Water Association**

Peter Huisman, Logan Smith, and Kyle Holmes gave a presentation about the Source Water Protection Program, its purpose and the services and resources available to protect and improve the quality of source water in lakes, reservoirs, and streams.

### **Merrick and Company Engineering**

Greg Steed provided an update on their current work for the District responding to CDPHE enforcement order on DBPs (disinfection byproducts), and support for the EIAF grant and SRF loan applications. Greg requested a \$20,000 increase in the budgeted limit for on-call engineering support and consultation due to their increased level of effort to address the enforcement order.

**Motion:** Patty moved to approve the Merrick Work Order 3.1 \$20,000 budget increase for on-call engineering support. Steve seconded. No opposed. All in favor. Further discussion-None. Passed unanimous.

**New Customer Issues:** (to be limited to non-agenda items and kept brief, 15 minutes or less)

Debbie Bier wanted a status update on a current water outage in the mid-zone due to a repair.

### **High Users:**

352 Pinewood, 6200 gallons, third offense, fine assessed, requested assistance to find problem

67 Apache, 8500 gallons, probable line leak to be repaired

372 Cherokee, 66,200 gallons, burst plumbing flooded basement in vacant home

### **New Business**

- Our Water Superintendent, Bobby Longworth, submitted his resignation on September 18.
- Gabi has been working to find ORC services required by CDPHE to operate our water system. Wolf Consulting will be here Sep 26 to see our system and prepare a proposal for contract ORC services.
- Gabi contacted Nixcavating (Longmont) and TFW Construction (Fort Collins) to provide on-call support for leak repairs as needed. We have also used Hatrock (Lyons) for a number of leak repairs in the past.
- Gabi is aware of an employee candidate in Big Elk who is interested in becoming a water operator.

### **Old Business**

**Current Water Situation:** A water engineer has researched our water rights and a spreadsheet that we have been using to report our water usage. He will send us a proposal with options to streamline our spreadsheet, provide training, and do monthly accounting reports for us. After discussion, Board thought we should wait for new ORC's opinion on options.

**Violation Notices/Enforcement Order:** A boil water advisory was issued, posted, and sent to customers on Sep 19 after reporting a low pressure event in the system to CDPHE. Testing of water samples showed no bacteria on Sep 20 and customers were notified of the results while leaving the boil advisory in effect. CDPHE rescinded the boil advisory on Sep 23.

Work continues on the enforcement order for violation of DBP levels. A violation notice must be sent to customers by Oct 3. Merrick is working with CDPHE to allow us to use mixers installed in the storage tanks.

**SRF Infrastructure Project and Loan/Grant:** Patty and Merrick are working with DOLA to modify the loan/grant applications to include the DBP enforcement order. This inclusion is required to proceed. Merrick is working with Patty on the presentation for the EIAF grant which is tentatively scheduled in Wray on October 29, pending official invitation. Evan will do the presentation with support from Merrick.

**CWPP:** No updates.

**SDA-DOLA Board Policies & Procedures:** No input. Tabled to next meeting.

**Reports**

**Administrative Clerk:** Details covered in the reports provided (Clerk's report and Bank Balance Report, Budget vs Actuals, Profit & Loss Detail, Profit and Loss, Bank and Credit Card statements).

Gabi reported the sale of the old service station property along US36. The property currently has no water service and will likely require EPA cleanup of the underground tanks, and, if commercial use of property, will require three new taps from the District. Gabi is expecting to work with new gWorks billing software in Nov or Dec.

**Water Superintendent/ORC – Bobby:** No Superintendent report provided. Bobby absent due to ongoing May pit leak repair and recovery. Cam attended from field on active leak repair and gave update on events of the day. Cam reported that water seemed to be coming back on in the mid-zone. A leak near Kiowa/Hopi was repaired about a week ago.

**Approval of Minutes:** Discussion of amended June, July, and August minutes. Patty left meeting.

**Motion:** Kim moved to approve the amended minutes for June, July, and August. Evan seconded. No opposed. All in favor. Further discussion-None. Passed unanimous.

**Board Discussion:** None

Special Note: District bills payable have been submitted and approved for the month of August

**Motion:** Steve moved to adjourn the meeting. Dan seconded. Further discussion – none. Passed unanimous. Meeting adjourned at 10:34 PM

*Respectively submitted by Stephen Stewart, PSWD Board President*