

Pinewood Springs Water District Board Meeting Minutes
September 28, 2022

Regular Meeting of the Board of Directors of the Pinewood Springs Water District's Water Enterprise. Conducted via Zoom.

Board Members Present: Stephen Stewart, Mike Murphy, Dan Robinson, Kim Bologna, Patty Peritz, **Absent:** None

District Employees Present: Gabi Benson, Bobby Longworth, Zion Lea
Absent: None

Community Members Present: none.

Establish a quorum: Yes

Meeting opened at 7:00 P.M.

New Customer Issues: D. Grigsby had concerns over ground water on his property after WD repaired a leak on Seminole Ct. above the customer's property. The WD employees investigated the customer's concern and did not detect a WD line problem.

High Users:

Simms at 9,200 - They had a leak and got it fixed.

Hart at 6,200 - Bill and fine have been sent. No response from customer.

New Business:

2023 Budget: Preliminary Budget was presented.

Old Business:

2nd Tank Refurbishment: Work is in progress and moving along well. The estimated time of work to be completed is about two weeks.

Grant Updates: Requests for a promised loan recommendation letter was not provided from SPBRT. Continued letter request efforts have ceased. Supporting documentation to further alternative grant opportunities and funding options can be used from the SPBRT May meeting minutes recorded indicating "Pinewood Springs Water District • Motion: No motion taken as a lack of recommendation. Recommend

them for a CWCB loan program." PSWD continues to reach out to contractors for estimates required for water main infrastructure replacement capital projects.

CWPP: Community Wildfire Protection Plan. The CWPP group consisting of PSFPD, PSWD, PSPOA, and Road Board representatives gathered on 9/22. Chief Plank provided an updated DRAFT CWPP document. The group agreed to reach out to PWS residents through Monkey Survey to receive CWPP input and to recruit volunteers to fill positions on the CWPP Executive Board and for the grant writing committee. Survey results will be reviewed by the CWPP group at the next meeting on 10/27.

Buttonrock Capital Project: The project is on hold to be included collectively in all water main infrastructure replacement capital projects. Funding sources for infrastructure capital projects will be pursued through the State-Revolving fund's Bi-Partisan Infrastructure Bill.

October Board meeting: Board will continue with Zoom meeting for the October 26th meeting.

Reports:

- 1. Administrative Clerk:** Details covered in the reports and preliminary budget for 2023 provided.
- 2. Water Superintendent/ORC - Bobby:** Super's report provided. Work continues on Water District properties fire mitigation.
- 3. Assistant to Super, Zion:** Busily making progress with day-to-day ops.
- 4. Employee Review:** Employee reviews are implemented on their anniversary date.

Motion - Patty moved to increase Bobby's pay by 9% effective immediately based on employee's annual performance appraisal. Kim seconded. There was no further discussion and it passed unanimously.

Motion - Dan moved to increase Zion's pay by 9% effective on his anniversary date on the condition that he receives a satisfactory annual performance appraisal. Mike seconded. There was no further discussion and it passed unanimously.

Approval of minutes: Motion - Steve moved to accept the minutes from August 24th, 2022. Kim seconded. There was no further discussion and it passed unanimously.

Special Note: District Bills Payable have been submitted and approved for the month of September.

Motion - Mike moved to adjourn the meeting at 9:46 P.M. Patty seconded. There was no further discussion and it passed unanimously.

Respectively submitted by Patty Peritz, PSWD Board Secretary.