

## **Pinewood Springs Water District Board Meeting Minutes**

Date: May 28, 2025

### **Meeting Details**

Regular Meeting of the Board of Directors of the Pinewood Springs Water District's Enterprise. Conducted virtually via Zoom.

Board Members: Patty Peritz, Steve Stewart, Kim Bologna, Jim, Evan Jones  
District Employees Present: Gabi Benson, Jen Taylor, Cam Hubrecht  
ORC – Wolf Compliance Consulting LLC: Mike Wolf, Chris Cobbley  
Community Members Present: Pam Ping, Jeffry West, Warren Musselman, Ardean Johnson  
Quorum established. Meeting opened at 7:00 PM.

### **Swear in New Board Members**

Evan, Jim, and Patty all took the oath of office.

### **Board Member Realignment**

Jim President, Kim Vice President, Patty Peritz Secretary, Evan Member at Large. Treasurer vacant position.

### **New Customer Issues**

No high water usage issues reported.

### **New Business**

#### **• SRF Project Updates and Tasks**

SRF Project invoice list for Requisition 2 expense reimbursement was reviewed and approved. Gabi to obtain B&V electric invoice (\$3,677).

CCI and Merrick are working to reach an agreement on the cost of rock removal, which has delayed the start of the project.

The Board reviewed the Bank of Estes Park's list of documentation required for the line of credit that will bridge the cash-flow gap—allowing us to pay invoices upfront and later recover the costs through SRF loan and EIAF grant expense reimbursements.

Motion: Evan Jones moved to approve Resolution 2025-12 authorizing a \$250,000 line of credit from Bank of Estes Park. Patty seconded. Motion passed.

Motion: Patty Peritz moved to approve SRF expense reimbursement Requisition 2 invoice list and reimbursement of \$111,237.73. Evan seconded. Motion passed.

### **Old Business**

- Water Rights Concerns: Warren raised concerns regarding 13 abandoned wells and the cost of reactivation. State requires filter installations at \$40,000 per well.
- Transition to water rights management under Admin Jen Water at Applegate.
- Budget – QuickBooks set up: Pam will develop the QuickBooks budget templates for general operations, the enterprise fund, the SRF loan, and the EIAF grant.
- Other items (CWPP, website, billing software, and board policies) skipped.

## **Reports**

Administrative Clerk – Simple routine updates provided, Clerks Report & Bank Balances.

Water Superintendent – A previously removed pre-filter blinded membranes, leading to issues. Jen Taylor reviewed and inventoried filter system. A new pedestal for the filter is ready. District is still maintaining and meeting demand.

## **Approval of Minutes**

Motion: Kim Bologna moved to approve amended minutes from April. Jim seconded. Motion passed.

## **Board Discussion**

Public concerns raised by Jeffrey West regarding project costs and water quality. Gabi mentioned potential cost updates from Merrick and possible project scope adjustments.

## **Adjournment**

Motion: Kim Bologna moved to adjourn the meeting at 9:27 PM. Jim seconded. Motion passed.

Respectfully submitted by Patty Peritz, Board Secretary