

Pinewood Springs Water District Board Meeting Minutes
January 26, 2022

Regular Meeting of the Board of Directors of the Pinewood Springs Water District's Water Enterprise. Conducted via Zoom.

Board Members Present: Stephen Stewart, Kim Bologna, Mike Murphy, Patty Peritz, **Absent:** none

District Employees Present: Gabi Benson, Dave Smoljan, Bobby Longworth, Zion Lea. **Absent:** none

Community Members Present: None

Establish a quorum: Yes

Meeting opened at 7:00 P.M.

Appointment of new Board Member - Will move to the February meeting.

New Customer Issues: None.

High Users: Fire Station & Community Center. Possibly a toilet running for several days. Suggest posting signs in restrooms to ensure toilet stops running. Problem has been resolved.

Motion - Steve moved to waive the bill for excess usage and the occurrence. Mike seconded. No further discussion and the motion passed unanimously.

New Business:

Election: The Board positions up for election this year are Patty (appointed), Mike, and the currently vacant position. Nomination forms need to be submitted to the DEO by Feb 25.

CWPP: The Fire District has requested a representative from each PWS entity to provide input from their Boards to update the community's CWPP. Kim will represent the Water District, and Mike expressed interest also.

Capital Project, Buttonrock Redo: Dave presented his findings, plan, and estimate for the Buttonrock redo. Funding efforts for the project are being addressed.

Old Business:

Tanks Refurb Contract: The proposal from Viking for refurbishment of the Low Zone 100K tank was discussed.

High Pressure Pipe: Efforts for removal of pipe continue.

February Board meeting: Board will continue with Zoom meeting for February 23rd meeting.

Reports: .

1. **Administrative Clerk:** Details covered in the reports provided.
2. **ORC, Dave:** Dave provided a staff and district operations update. An update on the improvements and changes made for water supplied to customers was also provided. Dave continues to prepare Bobby for the transition to becoming the ORC.
3. **Water Super, Bobby:** Super's report provided. Bobby is preparing for the sanitary survey coming up. All SOPs and OPs are current.
4. **Assistant to Super, Zion:** Working with Bobby on all operations and protocols.

Approval of minutes: Motion - Steve moved to accept the minutes from December 9th, 2021. Kim seconded. No further discussion and the motion passed unanimously.

Special Note: District Bills Payable have been submitted and approved for the month of December.

Motion - Steve moved to adjourn the meeting at 9:01 P.M. Mike seconded. No further discussion and the motion passed unanimously.

Respectively submitted by Board Secretary Patty Peritz.