

Pinewood Springs Water District Board Meeting Minutes
February 23, 2022

Regular Meeting of the Board of Directors of the Pinewood Springs Water District's Water Enterprise. Conducted via Zoom.

Board Members Present: Stephen Stewart, Mike Murphy, Dan Robinson, Patty Peritz, **Absent:** none

District Employees Present: Gabi Benson, Dave Smoljan, Bobby Longworth, Zion Lea **Absent:** none

Community Members Present: None

Establish a quorum: Yes

Meeting opened at 7:01 P.M.

Appointment of new Board Member -

Motion - Steve moved to appoint Dan Robinson to vacant position on board. Mike seconded. No further discussion and the motion passed unanimously.

Dan Robinson took the oath of office after appointment.

New Customer Issues: None.

High Users:

Hazen at 33,200. Will visit at next meeting when Hazen is present.

Holley at 9,000. Will revisit at next meeting when Holley is present.

New Business:

Pump Failure: One feed pump for filtration system failed and was replaced. Both pumps and filters are now functioning and producing water.

Old Business:

Capital Project, Buttonrock Redo: Funding efforts for the project are being addressed.

Tanks Refurb Contract: Prioritization with contract for refurbishment of the Low Zone 100K tank was discussed.

High-Pressure Pipe: Board agrees to create a seller listing for the HDPE pipe on the SDA surplus marketplace, GovDeals.net.

March Board meeting: Board will continue with Zoom meeting for March 23rd meeting.

Reports: .

1. **Administrative Clerk:** Details covered in the reports provided.
2. **ORC, Dave:** Dave provided a staff and district operations update. Dave addressed prioritization of projects. Dave continues to prepare Bobby for the transition to becoming the ORC.
3. **Water Super, Bobby:** Super's report provided.
4. **Assistant to Super, Zion:** Working with Bobby on all operations and protocols.
5. **Approval of minutes:** Motion - Steve moved to accept the minutes from January 26th , 2022. Dan seconded. No further discussion and the motion passed unanimously.
6. **Employee Review:** Employee reviews are implemented on their anniversary date.
Motion - Mike moved to increase district clerk pay by 6% effective immediately based on employee's annual performance appraisal. Dan seconded. No further discussion and the motion passed unanimously.

Special Note: District Bills Payable have been submitted and approved for the month of January.

7. Motion - Steve moved to adjourn the meeting at 9:08 P.M. Mike seconded. No further discussion and the motion passed unanimously.

Respectively submitted by PSWD Board Secretary Patty Peritz.